



## **MEMORANDUM**

**TO:** College of Human Sciences Faculty

**FROM:** Dr. Robert C. Hickner  
Associate Dean for Research and Graduate Studies

**DATE:** 5 November 2018

**RE:** Call for CHS Research Showcase 2019 Abstracts - Undergraduate

Please encourage your undergraduate honors thesis students to submit an abstract for our College's *Research Showcase 2019*. These students will be considered for the short oral presentation session which will be held between 9:30AM and 11:30AM in Sandels 345 on Wednesday, 6 February 2019. The event is an opportunity for us as a college to foster interaction across our research programs and raise scholarly expectations.

The student should submit the following, by **5:00PM EST on 15 January 2019**, to [thartman@fsu.edu](mailto:thartman@fsu.edu) (or SAN242-N):

- 1. Presenter Information and Permission to Post Form** (hard copy or scanned with signature)  
*Found at <https://humansciences.fsu.edu/the-college/qsac/research-showcase>*
- 2. Abstract** (electronic only, word document)
  - a. Typed, single-spaced, 12-point font (Times or Times New Roman);
  - b. Three hundred (300) words or less;
  - c. Title at the top of the page;
  - d. List all authors with the presenter's name underlined; and
  - e. Required key points: Introduction which describes the importance of the work and objectives, sample and methods, and key findings and conclusions.

The submission must contain all requested information listed above in order to be considered. The student and supervising faculty member will be notified of selection by 25 January 2019. Final decisions will depend on the number of abstracts accepted and the merit of key points.

Thank you for your continued support and mentoring of our undergraduate students.